

**NCAHU Board Meeting Minutes**  
**April 14, 2005**

A meeting of the Board of Directors of the North Coast Association of Health Underwriters was held on April 14, 2005, at Foxtail Golf Course, Rohnert Park, California.

**Board members present:**

Tom Henry, Jim Johnson, Victor McKnight, John Nacol, Jackie Spahr, Elaine Squires and Elisa Weiss

**Board members Absent:**

Deborah Bezona, Norman Sheehan, Jim Spahr

**Guests Present:**

None

**Staff Present:**

None

A meeting of a quorum of the North Coast Association of Health Underwriters (NCAHU) Board was called to order at 10:00 a.m. with John Nacol, President, presiding.

**Minutes:**

Elaine Squires handed out copies of the March 10, 2005 minutes. After review, the minutes for March 10, 2005 were approved as written.

**President's Report:**

John Nacol reported that the preparations for the HI2005 event are well under way. This year's committee has a lot of energy and ideas, however, a chair is still needed. The Board discussed speakers for the event.

It was discussed who was going to attend this year's Day at the Capital.

**COMMITTEE REPORTS**

**Treasurer's Report:**

Tom handed out the Profit and Loss statement which reflected a \$7,745.78 gain. The Balance Sheet reflected over \$16,000 in our account. Tom suggested that a list of allowable expenses for NCAHU delegates be established. It was suggested that a per diem for each delegate would be a better route. The Board approved that Tom come up with a per diem for NCAHU delegates when traveling on Association business. Tom will have this per diem by the next Board meeting.

John stated that he wants two delegates at the CAHU Board meeting at the Day at the Capital on May 17. Elisa Weiss and Victor McKnight volunteered.

### Hospitality:

Jackie reported 33 reservations, 1 no show, and 3 no reservations. There was a total of 33 attendees. The amount of \$280 was collected for the meeting, as well as \$450 collected from Ben-e-lect for the meal sponsorship. The bill was \$445. We made over \$200 this morning.

Jackie also stated we still need a May lunch sponsor.

### Legislation:

Victor handed out to each Board member a stack of Adopt-A-Leg forms and asked that each Board member call those members without home addresses or home zip codes plus the four digits and obtain this information. We need this task completed as soon as possible for the assignment of senate and assembly districts. This information will NOT be given to anyone.

### Membership:

Elisa reported that the first meeting of the newly formed Membership Committee will be held on May 2 at RHS at 10:30 just before the HI2005 meeting. Elisa has numerous membership clean-up tasks that need to be delegated.

Elisa is in the process of updating the Membership Application and is waiting for a P.O. Box number to be assigned for NCAHU.

There was discussion as to where the dues money is going for full members vs. associate members. It was noted the PESC keeps track of the money from NAHU for full membership. Associate members' dues remain in NCAHU. PESC can give us a list of associate members to follow up on regarding their renewals.

### Media:

Jim Johnson stated that the NCAHU newsletter header needs to be reprinted. He asked the Board for any feedback for changes, etc. This reprint costs approximately \$600 every two years.

Jim asked the Board if there was any problem with him nominating Deborah Bezona for the North Bay Journal's Women in Business award for the insurance category. The Board agreed that Deborah deserves this award.

Jim also suggested that a talk be constructed regarding health care issues for NCAHU members to go out into the community and give. This talk would include information on single-payor, the Matrix, health care costs, HSAs, etc. He is also looking for speaker volunteers.

### Education:

John reported that Theresa Rousset is going to chair the Education Committee taking Mary Landen's place effective immediately.

### New Business:

John wants to formalize the nominations and elections of Board and Committee Chair positions. There should be a nominating committee. He will give more information on this project at future Board meetings. He is still trying to construct what he envisions this to be.

John also stated that he is assuming that all Board members and Chairs will be remaining for the next term. The Board agreed.

Miscellaneous:

John reported that the July 2006 NAHU conference will be held in San Francisco. NAHU needs volunteers to help with leisure activities coordination. The three Northern California chapters (Silicon Valley, Golden Gate and NCAHU) will be the hosts this year. He will email the Board with the time and date of the teleconference for this committee.

With there being no further business to discuss, the meeting was adjourned at 11:00 a.m.

Elaine Squires, Secretary

SIGNED:

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John Nacol, President

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Date