

**NCAHU Board Meeting Minutes
December 8, 2005**

A meeting of the Board of Directors of the North Coast Association of Health Underwriters was held on December 8, 2005, at Foxtail Golf Course in Rohnert Park, California.

Board members present:

Tom Henry, Mary Landen, John Nacol, Doug Roffmann, Theresa Rousset, Jackie Spahr, Jim Spahr, Elaine Squires, Elisa Weiss

Board members Absent:

Deborah Bezona, Jim Johnson, Cheryl Lombardi, Norman Sheehan,

Guests Present:

None

Staff Present:

None

A meeting of a quorum of the North Coast Association of Health Underwriters (NCAHU) Board was called to order at 9:35 a.m. with John Nacol, President, presiding.

REVIEW OF MINUTES

Since the October 13 minutes were not approved at the November 10 meeting and there were no November minutes to approve, the Board approved the October 13 minutes as written.

Elaine Squires brought up the subject of the Board possibly listening to Nancy Masters of the Northern California Center for Well-Being. Nancy has put together a draft program for employers to use for wellness programs. Nancy wanted the Board to look at the program and see if it would be something NCAHU felt would be valuable to both the broker community and to their clients.

The Board agreed that NCAHU as an association cannot help one vendor and not the other with their programs. It was suggested that Nancy join NCAHU and perhaps speak at one of our membership meetings. Elaine will call Nancy and let her know the Board's decision.

PRESIDENT'S REPORT

John stated that we still need a few membership meeting speakers for the 2006 year. Elisa will work on a speaker for January, and John will work on a speaker for March. Doug reminded the Board that whomever replaces Theresa as programs chair will need to work closely with him to coordinate speakers for membership meetings and HI2006.

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John reminded the Board about the CAHU meeting on January 20 at Health Net in Woodland Hills, CA. He also stated that the legislation meeting will be on March 13, 2006 in Burbank, CA.

John brought up the fact that he feels NCAHU should get more involved in the Healthy Kids program by perhaps having information available at the membership meetings for brokers to obtain and give to their clients. It was suggested to get a speaker on this program to speak at HI2006.

TREASURER'S REPORT

Tom handed out the Profit and Loss Statement as well as the Balance Sheet to the Board. There is about \$18,159.82 in the account to date. Tom also reminded the Board what the Bylaws state regarding payment of expenses. It was suggested that a Bylaws committee meet to revisit the document. The committee is Tom Henry, Jim Spahr, Mary Landen, John Nacol and Doug Roffmann. Tom will send a copy of the current Bylaws to the Board. A Bylaws Committee meeting will be set up the first part of January, 2006.

HOSPITALITY

Jackie reported that NCAHU pays 19% in service charges for the meetings. This does not include a tip for the servers. Jackie proposed a gift to the wait staff. Tom will look into how the money is distributed amongst the wait staff, if at all. He will email this information to the Board, and the Board can vote on the gift online.

MEMBERSHIP

Elisa reported that we have five people that want to switch their full memberships to NCAHU. She asked how this works. It was suggested that the switch wait until renewal for each member. It was also stated that a member can transfer their membership to another chapter mid-year, however, the new chapter would not receive any monies for that member.

Elisa asked the Board to approve a \$200 fund for other prizes for the membership drive. The Board approved this amount.

Elisa also reported that CAHU has monthly membership chair conference calls. One will be held today at 11:00 a.m. She also reported that she has had a Membership Committee meeting and has established procedures and tasks for each member of the committee. The committee has put together a member survey that will be done the first six months of 2006. The Committee also has put together new member packets to give out to potential new members.

SPECIAL EVENTS

Doug handed out an outline for a meeting that he has been asked by John to work on. This meeting will include panelists speaking about the uninsured. He wants this meeting to take place in March or April of 2006. He envisions this meeting to be a half day meeting sponsored by NCAHU and other vendors. He needs to establish a committee to handle this program. Doug will bring a budget for this meeting to the next Board

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meeting. He stated that at the end of this program he wants initiatives to be established and worked on - not to let the steam die after the meeting. These initiatives will also have accountability and timeframes documented.

PRESIDENT-ELECT REPORT

Mary Landen stated that she is working on getting satellite meetings held in the Eureka area. She says that she would like about three meetings per year to be held in that area. She will be sending out interest letters to those brokers that she knows about. She stated that if there is not enough interest, she will scrap the idea.

There being no further business to discuss, the meeting was adjourned at 11:10 a.m.

Elaine Squires, Secretary

SIGNED:

John Nacol

Date